

Merrimack Valley YMCA  
Andover/North Andover Branch  
978-685-3541  
Boxford School Age Child Care Program Service Agreement 2019-2020

Child's name: \_\_\_\_\_ School Attending: \_\_\_\_\_ Grade entering: \_\_\_\_\_

I am registering my child for the following YMCA School Age Child Care (SACC) Program(s) (circle days in the appropriate box)

Before School (Starting at 7 AM)					After School (till 4:30 PM)					After School (till 6:00 PM)				
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F

Tuition is based on 180 scheduled school days and the number of days per week your child is registered to attend the program. Payment is averaged over a 10-month period. This rate does not include school holidays, vacation weeks, or full curriculum days. A general youth YMCA membership is given to your child and is valid during the time that your child is enrolled in the School Age Child Care Program.

In addition as the parent/guardian, I understand and agree to:

- Pay a \$50.00 non-refundable, non-transferrable registration fee per child per year. However, I understand that if I cancel or withdraw from the program and wish to re-enroll I will be charged a \$50 reinstatement fee for each occurrence.
- Pay a \$10.00 change charge for every change made to enrollment after registration.
- Pay a late pick up fee of \$1.00 per child each minute after the program ends.
- Pay my monthly tuition fee one month in advance of service. Payment is due on or before the 1<sup>st</sup> of each month. **A \$25.00 late fee will be applied to my delinquent account.**
- Pay a \$25.00 charge for any check that is returned from the bank. (Check must be replaced with a certified check or money order).
- Provide the program with all completed registration forms and a completed, up to date health form.
- Update registration information as needed. (Example: New phone number, change of address, allergies, etc).
- Call the program prior to its start time if my child is going to be absent. **Absences without prior notice may be mistaken for a missing child and unnecessary concern and time spent in search for your child will occur.** I agree to pay a \$10 tracking fee each time a YMCA staff has to track the location of my child.
- Abide by the guidelines stated in the parent handbook.
- Attend parent meetings/family nights.
- Provide a two-week written notice to change my child's scheduled days or to cancel my child out of the program. I understand that I am responsible for payment during this period.

The YMCA SACC Program Agrees to:

- Uphold Massachusetts EEC Regulations.
- Provide a nutritious snack each day/breakfast.
- Provide trained, qualified staff.
- Provide supervised social, educational, and recreational activities.
- Provide advanced notice of fieldtrips and vacation week programs.
- Keep all information about children and families in confidential files, to be released only with permission of the parent/guardian.
- Provide the parent/guardian with community health and social service information upon request.

Tuition rates for the 2018-2019 school year is as follows:

Before School (Starting at 7 AM)	After School (End of School Day – 4:30 PM)	After School (End of School Day – 6:00 PM)
5 days/week = \$183/month	5 days/week = \$343/month 5 days/week with Before School = \$478/month	5 days/week = \$456/month 5 days/week with Before School = \$545/month
4 days/week=\$170/month	4 days/week = \$320/month 4 days/week with Before School = \$447/month	4 days/week = \$424/month 4 days/week with Before School = \$506/month
3 days/week = \$137/month	3 days/week = \$250/month 3 days/week with Before School = \$353/month	3 days/week = \$334/month 3 days/week with Before School = \$424/month
2 days/week = \$103/month	2 days/week = \$190/month 2 days/week with Before School = \$265/month	2 days/week = \$253/month 2 days/week with Before School = \$333/month
1 day/week = \$82/month	1 day/week = \$114/month 1 day/week with Before School = \$195/month	1 day/week = \$152/month 1 day/week with Before School = \$232/month

After reading the YMCA SACC Parent Handbook and reviewing the highlighted policies above, I agree to the conditions of this service agreement. I understand that the YMCA reserves the right to amend this agreement upon written notification. I also understand that the YMCA reserves the right to dismiss my child if his/her actions or behavior interferes with the safety and/or enjoyment of planned activities. I agree to familiarize myself and my child with the information contained in the handbook as well as the YMCA rules and understand that it constitutes the policies and guidelines of the YMCA SACC Program.

\_\_\_\_\_  
Parent/Guardian Signature Date

\_\_\_\_\_  
Parent/Guardian Signature Date

A Resolution of the Merrimack Valley YMCA Board of Directors:

"To commit to diversity, inclusion and global efforts that increase access and engagement with our Y for everyone in our community regardless of race, gender, national origin, faith, age, income levels, sexual orientation, immigration status, varying abilities or other protected status."